IMPORTANT INFORMATION ON WRITTEN TESTIMONY

How to Submit Written Testimony on a Bill

Send written testimony to House Committee email address located at bottom of agenda. Testimony <u>must</u> include: your name/organization, bill number(s) and viewpoint (for/against/neither). For tips on testifying, click here:

For budget-related hearings in House Finance, written testimony must include: your name/organization, article/section number or department/agency and viewpoint (for/against/neither).

When will testimony be posted online?

Testimony is posted as soon as possible. The posting of testimony may be delayed due to high volume and will be delayed if submitted or hand-delivered at the time of/or during the committee hearing. For faster processing, send written testimony in PDF format.

Important Notice

Written testimony sent to the Senate and House is posted to the General Assembly website. Do not submit any information that you do not want available to the public. Once written testimony is posted to the General Assembly website, submitted documents may be viewable via internet search engines.

* Due to system limitations, all testimony files submitted must be under 14 MB in size.

Personal Information in Written Testimony

Use discretion with any personal information – do not submit any information that you do not want available to the public such as your email address, home address, and/or phone number.

Written testimony **must** include your name/organization, bill number(s) and viewpoint (for/against/neither). If you do not want your email address posted with your document, redact your email address, scan the document and send it to the committee email address.