

FIFTH AMENDMENT
TO AGREEMENT NO APA-17826,
RFP 7551453
BETWEEN

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES AND

PUBLIC CONSULTING GROUP, INC.

THIS AGREEMENT ORIGINALLY ENTERED ON THE FIFTH DAY OF
DECEMBER 2017 IS HEREBY REVISED AS FOLLOWS:

The Executive Office of Health and Human Services (EOHHS or the State) and Public Consulting Group, Inc. (PCG) (collectively, the Parties), hereby enter into this Fifth Amendment to the Agreement on the 23rd day of December 2019, for the purposes of amending the original agreement previously entered into between the Parties on December 5, 2017 (the Agreement).

Whereas, PCG assists the State in the development and implementation of a cost allocation plan for EOHHS and its agencies;

Whereas, the Parties seek to amend the budget terms for this Agreement for a one-year extension, commencing on January 1, 2020 and expiring on December 31, 2020 (the Second Renewal Term).

Now Therefore, the Parties to the Agreement, for good and valuable consideration, the receipt of which is hereby acknowledged, agree as follows:

1. PAR. 3. TIME OF PERFORMANCE

PCG shall commence performance of the Second Renewal Term on the 1st day of January 2020 and shall complete performance no later than the 31st day of December 2020, unless terminated prior to that day by other provisions of the Agreement. Performance may be extended or renewed by the Parties for two additional one-year extensions.

2. PAR. 6. BUDGET

Total payment for services to be provided under this Amendment shall not exceed the total budget as detailed in revised **ADDENDUM II**, attached hereto and incorporated herein by reference. Expenditures exceeding budget line-item categories by ten percent (10%) shall not be authorized unless prior written approval is first obtained pursuant to **PAR.10 – MODIFICATION OF AGREEMENT**, subject to the maximum amount of this Amendment as stated above.

3. TERMS AND CONDITIONS.

All other provisions of the Agreement are hereby ratified and confirmed in all respects and shall remain in full force and effect to the extent not expressly changed by this Amendment.

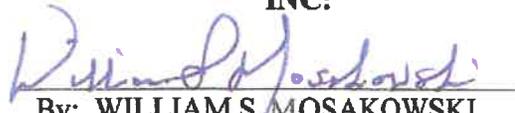
IN WITNESS WHEREOF, the parties hereto have here under set their hands as of the date first above written and this Agreement made legally binding upon the issuance of a valid Purchase Order by the State of Rhode Island as follows:

STATE OF RHODE ISLAND:



By: WOMAZETTA JONES
Secretary

**PUBLIC CONSULTING GROUP,
INC:**



By: WILLIAM S. MOSAKOWSKI
President and CEO

**EXECUTIVE OFFICE OF HEALTH &
HUMAN SERVICES**

ADDENDUM II
BUDGET

I. BUDGET NARRATIVE AND ASSUMPTIONS AFFECTING EOHHS FEES

This Fifth Amendment to the Agreement NO APA-17826, RFP 7551453 Between the State of Rhode Island and Providence Plantations Executive Office of Health and Human Services and Public Consulting Group, Inc. adds \$1,639,266 to the contract control value for an updated contract control value of \$3,275,348.

Public Consulting Group - Cost Allocation Plan Contract - APA 17826		
Contract	Purpose	Amount
Base	Base CAP for EOHHS, DHS, DCYF, DOH, HSRI	510,705
Amendment One	Add \$40,627 DHS, \$29,396 EOHHS, \$11,981 DCYF and \$4,311 HSRI	86,315
Amendment Two	Exercise 1st Option Year 01.01.2019 to 12.31.2019	664,734
Amendment Three	Add Scope of Work to EOHHS 01.01.2019 to 12.31.2019	75,994
Amendment Four	Add Scope of Work to DCYF 01.01.2019 to 12.31.2019	298,334
Amendment Five	Exercise 2nd Option Year 01.01.2020 to 12.31.2020 & Add BHDDH	1,639,266
Total Control Value		3,275,348

The following assumptions are made in accordance with this amendment:

- The budget is inclusive of the scope of work provided in the original contract but has been modified as outlined below to meet specific agency needs.
- The stated price will be in effect throughout the extension period (January 1, 2020 – December 31, 2020) and will include all efforts outlined below. If the scope needs to be modified for any agency, PCG will submit an updated price and secure the appropriate approvals and/or contract amendment.
- All hours are based on the following fully loaded rates as updated in the amendment dated 10/16/2018 and as updated in this amendment with the addition of a new rate for a Senior Operation Analyst:

Position Title	Fully Loaded Hourly Rate
Project Manager or PCG Manager	\$310
Associate Manager	\$294
Assistant Project Manager or PCG Senior Consultant	\$268
Senior Operations Manager	\$210
Consultant	\$235
Technical Advisor	\$210
Technical Advisor	\$184
Operations Manager	\$184
Business Analyst	\$173
Technical Business Analyst	\$173
Sr. Operation Analyst	\$120
Operations Analyst	\$105
Health Services Development (HSD)	\$142

- Ongoing use of both EasyRMTS™ and AlloCAP™ require signed licensing agreements and ongoing hosting fees.
- This amendment adds a scope of work to perform cost allocation services for the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals (BHDDH).
- PCG is offering EOHHS a volume discount on AlloCAP™ hosting fees at \$475 per instance, per month. This budget includes four (4) instances of AlloCAP™.

Agency	Monthly Hosting Fee	Annual Total
EOHHS AlloCAP™	\$475	\$5,700
DCYF AlloCAP™	\$475	\$5,700
DHS AlloCAP™	\$475	\$5,700
BHDDH AlloCAP™	\$475	\$5,700
Total		\$22,800

- PCG is offering EOHHS a volume discount on EasyRMTS™ hosting fees at \$475 per instance, per month. This budget includes four (4) instances of EasyRMTS™.

Agency	Monthly Hosting Fee	Annual Total
DCYF CPA EasyRMTS™	\$475	\$5,700
DCYF State EasyRMTS™	\$475	\$5,700
DCYF P&P EasyRMTS™	\$475	\$5,700
DHS EasyRMTS™	\$475	\$5,700
Total		\$21,375

- EasyRMTS™ and AlloCAP™ systems are as implemented and future unique reports or functionality changes may require additional costs.
- The following scope and assumptions apply per department:
 - EOHHS
 - Assist with processing the quarterly cost allocation plan (EOHHS will continue to process)
 - Provide expertise related to the cost allocation plan, administrative claiming, and Medicaid requirements
 - Host one instance of AlloCAP™.
 - Provide technical assistance with the UHIP IAPD, interagency agreements (ISAs), and interagency collaboration
 - HSRI
 - Provide consulting services related to calculation of HSRI claims narrative assistance, and negotiation assistance (note that hours have been decreased to match anticipated effort).
 - Assist with processing the quarterly cost allocation plan (HSRI will continue to process)
 - DHS
 - Provide four (4) quarters of operation of EasyRMTS™ for DHS.
 - Provide four (4) quarters of operation of AlloCAP™ for DHS
 - Provide cost allocation plan consulting services and operate four (4) quarters of CAP claim calculations for DHS (for the quarters ending 12/31/2019, 3/31/2020, 6/30/2020, and 9/30/2020)
 - DOH
 - Calculate the annual indirect cost rate for DOH and provide indirect cost rate consulting services.
 - PCG's budget includes the effort to calculate the FY21 indirect cost rate and annual rates going forward.
 - No software is included in DOH efforts
 - No additional assistance related to Medicaid administrative claiming is included in DOH efforts
 - DCYF CAP
 - Provide four (4) quarters of operation of the CPA instance of EasyRMTS™
 - Provide four (4) quarters of operation of the State instance of EasyRMTS™
 - Provide four (4) quarters of preparation of the quarterly cost allocation plan using AlloCAP™ (for the quarters ending 12/31/2019, 3/31/2020, 6/30/2020, and 9/30/2020)
 - Prepare CAP amendments for the calendar year
 - Provide re-runs for FY2019 related to the TANF calculations
 - Provide up to two reruns per quarter (additional reruns may be an additional cost)
 - Up to 4 RMTS trainings for FSU and CPA participants

- Up to 4 RMTS trainings for CPA participants (after new CPA contracts initiated)
 - Modification of the CPA cost report and RMTS process (after new CPA contracts initiated)
 - TANF statistic collection
 - Implementation of a random moment time study for probation and parole officers (general consulting funds will be used for this item. Should there be a need for additional funds for the contract as a result of this, PCG and DCYF agree to add funds at a later date)
 - Two (2) RMTS trainings for probation and parole officers (general consulting funds will be used for this item. Should there be a need for additional funds for the contract as a result of this, PCG and DCYF agree to add funds at a later date)
 - Provide three (3) quarters of operation of the probation and parole officers instance of EasyRMTS™ (general consulting funds will be used for this item. Should there be a need for additional funds for the contract as a result of this, PCG and DCYF agree to add funds at a later date)
- DCYF Residential Time Study
 - Annual time study preparation and planning.
 - Develop training materials and perform up to 4 face to face (live) trainings and up to 4 Web-Ex trainings
 - Conduct time study over 2- week period, including emails to providers over the time period and collection of paper time study forms.
 - Discuss options for piloting a web-based system
 - Perform data analysis and summarize time study results.
 - Provide consulting related to Medicaid rehabilitation option and Title IV-E claiming and application of the time study percentages against DCYF costs (PCG does not calculate rates on behalf of DCYF).
- DCYF Title IV-E
 - Perform monthly Title IV-E quality assurance for Foster Care, Adoption Assistance and Guardianship Assistance cases.
 - Provide detail findings from review and identify areas of training opportunities or process changes.
 - Provide consulting related to Title IV-E policy, claiming and federal legislation implementation.
- BHDDH
 - Review the current BHDDH cost allocation plan (prepared by BHDDH) to determine risks, changes, effective date etc.
 - Provide recommendations regarding Medicaid administrative claiming and cost recovery
 - Develop a new BHDDH cost allocation plan narrative using the template used by the other agencies
 - Assist with time tracking activities and provide recommendations to the current process(es) used in Excel

- Configure AlloCAP™ to process the BHDHH plan (based on prior version developed and not implemented for BHDDH)
- Host and operate the CAP on an ongoing basis, including CAP amendments
- The effective date of the CAP will be determined; it will likely be 4/1/2020, but if it can be retroactive to January 1, 2020 or needs to be pushed to July 1, 2020 PCG will discuss with BHDDH
- The contract will not include time study software, if it needs to be added, it will be added at a later date
- PCG is not responsible for claiming to date or to the start of the new effective date of the CAP, but can assist with any audit findings at the request of BHDDH and via a contract amendment
- The contract will not include assistance with hospital cost reports, though the cost allocation plan will allocate costs for inclusion in the cost reports. The contract may be amended for cost report assistance, at BHDDH's request
- The contract will not include development of indirect cost rates; the cost allocation plan will likely replace the need for any indirect cost rates

II. BUDGET

PCG has provided the total budget for EOHHS, HSRI, DHS, DOH, DCYF, and BHDDH below. As mentioned above, if the scope of work varies from the work plans and above assumptions, or if additional hours are needed, PCG will work with EOHHS to modify this agreement.

A. EOHHS

EOHHS	Estimated Annual Hours	Total Annual Cost
Staff Fees - CAP	540	\$122,520
AlloCAP™ Hosting	N/A	\$5,700
Total		\$128,220

B. HSRI

HSRI	Estimated Annual Hours	Total Annual Cost
Staff Fees	162	\$37,212
Total		\$37,212

C. DHS

DHS	Estimated Annual Hours	Total Annual Cost
Staff Fees – CAP and RMTS	1,164	\$210,844
DHS EasyRMTS™	N/A	\$5,700
AlloCAP™ Hosting	N/A	\$5,700
Total		\$222,244

D. DOH

DOH	Estimated Annual Hours	Total Annual Cost
Staff Fees	188	\$36,398
Total		\$36,398

E. DCYF

DCYF CAP	Estimated Annual Hours	Total Annual Cost
Staff Fees – CAP and RMTS	1,782	\$349,188
DCYF CPA EasyRMTS™	N/A	\$5,700
DCYF State EasyRMTS™	N/A	\$5,700
AlloCAP™ Hosting	N/A	\$5,700
Total		\$366,288
DCYF Residential Time Study	Estimated Annual Hours	Total Annual Cost
Staff Fees	724	\$140,576
Total		\$140,576
DCYF IV-E	Estimated Annual Hours	Total Annual Cost
Staff Fees	2,460	\$410,800
Total		\$410,880

F. BHDDH

BHDDH	Estimated Annual Hours	Total Annual Cost
Staff Fees	1,064	\$244,968
AlloCAP™ Development	341	\$46,860
AlloCAP™ Hosting	N/A	\$5,700
Total		\$297,528

Total costs per department as outlined above are as follows:

Department	Estimated Annual Hours	Total Annual Cost
EOHHS	540	\$128,220
HSRI	162	\$37,212
DHS	1,164	\$222,244
DOH	188	\$36,398
DCYF	4,966	\$917,664
BHDDH	1,533	\$297,528
Total		\$1,639,266