

## **STENOGRAPHIC SERVICES**

Instant, closed captioning services sought by the Joint Committee on Legislative Services to provide coverage for House and Senate sessions during the 2013 – 2014 Legislative Sessions. Coverage of several additional hearings and special programs may also be required.

Total hours of real-time coverage during the period January, 2013 through December, 2013 is estimated between 200-250 hours. (Majority of hours will be required January through July after 4:00 p.m. on Tuesdays, Wednesdays, and Thursdays). A like number of real-time hours will be expected during future legislative sessions.

- The Legislature's Office of Capitol Television will be responsible for all scheduling, agenda and material review, and the tracking of stenographer hours.

Bids are to be provided as follows:

- Hourly On-Air Rate
- Hourly Stand-by Rate, if applicable
- Minimum Charge, if applicable
- Hourly Rate for special, pre-recorded programs

Any additional information that may be pertinent to providing this service.

Sealed bids (original and two copies), must be submitted to the Office of the Joint Committee on Legislative Services, Room 3, State House, 82 Smith Street, Providence, RI 02903 and received no later than 3:00 p.m. on:

**SEPTEMBER 26, 2012**